

## Print All Function

**Print All:** The Print All button does not really PRINT – what it does is allow a user to request that a PDF of the entire application be created. When a user clicks the Print All button, a message will be displayed that the print job has been requested with user ID, date and time of the request. The user will receive an email notice that the Print job has been requested. Each night a batch job is run and all Print All requests are completed, generating PDF documents for each request. Once the job is complete, the display will become an active link with date and time of file creation – clicking the link will bring up the PDF document which can be saved and/or printed. Users will also receive an email notice informing them that the Print All request is complete. Note that depending on the amount of data entered in the application, the file can be very lengthy.

Select an application from the list(s) below and press one of the following buttons:

[Open Application](#) [Create Amendment](#) [Delete Application/Amendment](#)  
[Review Summary](#) [Print All](#)

Printed Applications:  
Matthew McCale 6/18/2007 8:12:19 PM

Select	Application / Amendment	Original Submit Date	OPI Approval Date	Status	Status Date	Consulting
007-2008						
<input type="checkbox"/>	08-ESEA-00 Original Application	06-13-2007	Ret	ges	07-12-2007	

User ID: MMeyer

The Montana Office of Public Instruction, Linda McCulloch, Superintendent  
In-State Toll-Free 1-888-233-6272  
Contact Us

Click on the blue hyperlink text

### Trouble shooting:

If you have followed these steps and the PDF document does not open, it has probably been blocked by Pop Up Blockers or the agency's firewall. Complete the following steps to assure that your pop-up blockers have been turned off for the E-Grant System:

### Pop-up Blockers

1. Copy the e-grant address from the address bar in your browser
2. Go to Tools and you will see **Pop-up Blocker**
3. Highlight **Pop-up Blocker** and two items pop up
  1. If it says Turn On Pop-up Blocker-highlight it and click and go to step 4)
4. Then go back to Tools; highlight **Pop-up Blocker** again and this time it will say



1. Turn Off Pop-up Blocker
2. **Pop-up Blocker Settings**
5. Highlight **Pop-up Blocker Settings** and click
6. In the **Address of Web Site to Allow** box paste the e-grant address
7. Click **Add**
8. Then click **Close**
9. It may be necessary to reboot your computer to complete the action.

